

**MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.**  
**BOARD OF TRUSTEES MEETING**  
**HELD ON OCTOBER 21, 2010**

The Finance and Regular Meeting of the Board of Trustees was held on October 21, 2010. Mr. Daniel Romero, Board Chairman, called the meeting to order at 12:30 p.m.

**CALL TO ORDER:**

**1. Roll Call and Determination of Quorum:**

**Members Present: Daniel Romero, Chairman**  
**Mary Lou Roybal, Secretary/Treasurer**  
**Robert Baca, Member**  
**Alex Garcia, Member**

**Others Present: Abran H. Romero, General Manager**  
**Debbie H. Alexander, Exec. Administrator**

**Lorna Wiggins, Attorney**

- 2. Invocation** – The invocation was led by Board Chairman Daniel Romero.
- 3. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 4. Approval of Agenda** – The Agenda was presented and reviewed. **Motion to approve Agenda was made by Robert Baca and seconded by Mary Lou Roybal. Motion carried unanimously.**
- 5. Recognition of Guests**
- a. Yvonne Montoya** – Consumer/Observer
  - b. Adam Montoya** – Consumer/Observer
- 6. Action of Minutes of Regular Meeting held on September 28, 2010** – The Minutes of September 28, 2010 were presented and reviewed. **A motion was**

made by Mary Lou Roybal, seconded by Alex Garcia, to approve the Minutes of September 28, 2010 as presented. Motion carried unanimously.

**7. Approval of New Memberships (Mora 23 – Pecos 24) and Membership**

**Refund** - The New Memberships and Membership Refunds were presented and reviewed. **Motion to accept the new Memberships and Membership Refunds was made by Robert Baca and seconded by Alex Garcia. Motion carried unanimously.**

**8. Manager's Report**

**a. Delinquent Report** – The General Manager reported on the Delinquent Report for the month of September. The Mora area started with 366 unpaid accounts totaling \$71,534.76. After collections, 16 accounts remained unpaid for a total of \$879.17. The Pecos area had 482 delinquent accounts totaling \$89,042.82. After collections, 22 accounts remained unpaid totaling \$1,639.69.

**b. Agenda Amplification** – General Manager Romero reviewed RUS Form 7 for the month of September 2010.

**c. Outage Report/Maintenance Log** – The General Manager reviewed the Outage and Maintenance Log for the month of September 2010.

The following issues were also discussed or reported on:

1. Attorney Wiggins was asked to write up an agreement between MSMEC and La Jicarita Rural Telephone concerning the continuing use of our poles. **A motion was made by Robert Baca and seconded by Alex Garcia for this agreement to be written and signed with a couple of weeks, since it is a time sensitive issue. Motion carried.**
2. Update on the La Cueva to Mora Double-Circuit Line – all steel poles are in. They will next start to pull wire. Completion of project should take place sometime in mid-December.
3. Project from Romeroville to Los Montoya's will be contracted out. Step-downs will be moved South of Delia.
4. Coop Connection Cards will be mailed out to each consumer/household with a letter explaining the discounts involved with this card.
5. Energy Efficiency Program will soon be available for MSMEC. We will match what Tri-State will pay.

6. Employee Handbook – a copy of the new handbook was distributed to the full Board. Board Members will review the handbook and will be a part of next meeting's agenda.
7. Daffron Training and a privacy issue with the way our bills are now issued. Billing our consumers through Daffron would save MSMEC thousands of dollars on postage. We will move on this starting in December.
8. Budget requests at our November meeting will include new phone system, skid steer, office furniture, heating and cooling system and a used 1998 bucket truck from PNM.
9. Up-date on Freightliner Truck (pressure digger) and Dodge 550 Bucket Truck.
10. Paying of capital credits – proposal with three different options will be discussed during the November meeting.

**Motion to approve the Manager's Report as presented was made by Alex Garcia and seconded by Mary Lou Roybal. Motion carried unanimously.**

**9. Finance Committee Report** – Mary Lou Roybal, Finance Committee Chairwoman reviewed the Finance Committee Minutes and items on agenda. Everything was found to be in order. **A motion to approve the Finance Committee Report including all recommendations, including all donation requests, made by the Finance Committee was made by Alex Garcia and seconded by Mary Lou Roybal. Motion carried unanimously.**

**10. Tri-State Trustee Report** – Mr. Robert Baca, Tri-State Trustee, reported on Tri-State's October 2010 meeting. Items covered included:

- Bonds were sold for better interest rates
- EIB discussion – Keep changing rules every time they meet
- X-Price – Carbon Capture
- Rates
- Energy Efficiency Program
- Member Management Meeting – Ideas to benefit all Coops
- Legal Fees and costs for renewable energy

**Motion to approve Tri-State Trustee Report was made by Alex Garcia and seconded by Mary Lou Roybal. Motion carried unanimously.**

**11. NMRECA Trustee Report** – Mr. Alex Garcia reported on the October 2010 Statewide Meeting in Las Cruces, New Mexico. Some of the topic covered included:

- Student Recruitment – NMSU
- Arizona Cooperative joined NMRECA – They cannot sit on board or vote
- Postal Service – postage to increase
- Finances
- Board Director Education Courses – Albuquerque, NM
- Annual Meeting – March 2011 in Orlando, Florida
- Performance Evaluations
- Kit Carson – Propane Business

**Motion to approve NMRECA Trustee Report was made by Robert Baca and seconded by Mary Lou Roybal. Motion carried unanimously.**

**12. On-Going Business**

**a. 2010 Power Line Distribution Inspection – Summary Report**

**b. Letter to Mr. Ernie Moberg – 1998 Double Bucket Truck** – A formal letter was sent to Mr. Moberg concerning the 1998 Double Bucket Truck in his possession since 2007. Attorney Wiggins reported that no response has been received from Mr. Moberg.

**c. Update – 2011 Construction Work Plan** – General Manager Romero reported that he had received an e-mail from Ray Suter concerning the 2011 Construction Work Plan. Plan should be ready sometime in June or July of 2011. Further information will be discussed as it becomes available.

**13. New Business -**

**a. 2010 Load Forecast** – A discussion took place concerning the Load Forecasts conducted by Tri-State for all Cooperatives. Each Coop is asked to approve and sign a resolution.

**b. Resolution – 2010 Load Forecast** – **A motion to approve the Resolution for the 2010 Load Forecast was made by Robert Baca and seconded by Alex Garcia. Motion carried unanimously.**

**14. Correspondence**

- a. NMRECA Board Committees – Information only
- b. NRECA International Foundation Letter – Appreciation for Donation – Information only
- c. 2011 Tri-State Board Meeting Schedule – Information only
- d. October Tri-State Managers Meeting Agenda – Information only
- e. Tentative Tri-State Manager’s 2011 Schedule – Information only

**15. Information**

- a. **Calendar of Events** – Statewide will meet on November 4<sup>th</sup> and 5<sup>th</sup>, 2010. Tri-State will meet on November 9<sup>th</sup>, 10<sup>th</sup>, 2010. The Board Chairman and General Manager will attend the Tri-State Membership Meeting on November 9<sup>th</sup> and 10<sup>th</sup>, 2010. MSMEC will be closed on Thursday, November 11<sup>th</sup> in observance of Veteran’s Day. The Finance Committee Meeting and Regular Board Meeting will be held at 12:30 p.m. on Tuesday, November 23<sup>rd</sup>, 2010. The Cooperative will be closed on November 25<sup>th</sup> and 26<sup>th</sup>, 2010 in observance of the Thanksgiving holiday.
- b. **Newspaper Articles** – For information only.

**Motion to move into Executive Session was made by Robert Baca and seconded by Mary Lou Roybal. Motion carried unanimously.**

**16. Executive Session**

- a. **Attorney’s Report**
- b. **Personnel**

**Motion to move back into Regular Session was made by Robert Baca and seconded by Mary Lou Roybal. Motion carried unanimously.**

**17. Action on items discussed in Executive Session**

- a. **Motion was made by Robert Baca and seconded by Mary Lou Roybal to approve the General Manager’s sale of PTO balance of 240 hours. Motion carried unanimously.**

**18. Other Business to come before the Board – None.**

**19. Adjournment – A motion to adjourn was made by Robert Baca and seconded by Mary Lou Roybal. Motion carried.**

**Meeting adjourned at approximately 4:20 p.m.**

**ATTEST:**

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**Mary Lou Roybal  
Secretary Treasurer**

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**Daniel Romero  
Board Chairman**