

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING
HELD ON MARCH 24, 2011

The Regular Board Meeting of the Board of Trustees was held on March 24, 2011. Mr. Daniel Romero, Board Chairman, called the meeting to order at 12:30 P.M.

CALL TO ORDER:

1. ROLL CALL AND DETERMINATION OF QUORUM

Members Present: Daniel Romero, Chairman
Robert Baca, Vice-Chairman
Alex Garcia, Member
Robert Quintana, Member

Others Present: Abran H. Romero, General Manager
Debbie H. Alexander, Exec. Administrator

Bruce Wiggins, Attorney

Absent: Mary Lou Roybal, Secretary/Treasurer

2. Invocation – The invocation was led by Robert Baca, Vice-Chairman.

3. Pledge of Allegiance – The Pledge of Allegiance was recited.

4. Approval of Agenda – The Agenda was presented and reviewed. The following amendments were made to the Agenda: add to # 5 - Recognition of Guests (b) Bridget Maloney; move #16 – Executive Session up to # 12 on the Agenda. **A motion to approve the Agenda as amended was made by Robert Baca and seconded by Robert Quintana. Motion carried.**

5. Recognition of Guests

a. Invited Speakers - None

Refunds 47 – (2010 New Memberships – Mora 15 – Pecos 12) - The new Memberships and Membership Refunds were presented and reviewed. **A motion to accept the new Memberships and Membership Refunds was made Robert Baca and seconded by Alex Garcia. Motion carried unanimously.**

8. Manager's Report

a. Delinquent Report – The General Manager reviewed the Delinquent Report for the month of February 2011.

1. Letter to Consumer on Large Delinquent Account – Consumer paid on this large delinquent account and is now current with his bill.

b. Agenda Amplification – RUS Form 7 and the Key Statistics were reviewed for the month of February 2011. Operating Revenue and Patronage Capital equaled \$1,089,463 and Total Operation and Maintenance Expense totaled \$820,517. Total cost of Electric Service was \$955,643, Patronage Capital & Operating Margins was \$133,819 and Patronage Capital or Margins totaled \$136,106. TIER for the month of February was 3.20% and 3.11% year-to-date.

c. Outage Report/Maintenance Log – General Manager Romero gave a brief review of the Outage Report and Maintenance Log.

A motion to approve the Manager's Report was made by Robert Baca and seconded by Robert Quintana. Motion carried unanimously.

9. Finance Report – Minutes of Finance Meeting held earlier today were reviewed. Everything was found to be in order. **A motion to approve the Finance Report and Minutes was made by Robert Quintana and seconded by Alex Garcia with the following recommendations: 1) Approval for the General Manager to attend the Management Internship Program; 2) Donation requests – Valley Elementary & Middle School BPA (5 students) \$250, WLV Valley Elementary & Middle School (1 student) \$50, Mora High School BPA National Leadership Conference (15 students) \$500, Adrian Gallegos and Brandon Gallegos, WLV BPA - \$50 each; 3) Sponsorships - VFW Post 1131 - \$500, Mora Little League - \$500; 4) Investments – Del Norte Credit Union for \$250,000 and St. Gertrude's Credit Union for \$50,000. Motion carried unanimously.**

There was some discussion concerning the \$5 membership refunds and how much it costs to cut these checks. Matter was tabled for further discussion.

motion. At this point, Alex Garcia, District 3 Trustee, got up from the table, gathered his belongings and walked out of the meeting.

The Board decided that the following sites would be used for the District Elections in May.

- District 1 – Mora High School Gym
- District 4 – Tecolote Community Center
- District 5 – Pecos High School Gym

A motion was made by Robert Baca, seconded by Robert Quintana, to take a short recess and return to Executive Session. Motion carried.

12. Executive Session

a. Attorney's Report

- 1. Litigation Update**
- 2. Union Negotiations**

b. Personnel

- 1. Request to hire Apprentice Lineman or Electrical Journeyman**

A motion to return to Regular Session was made by Robert Quintana and seconded by Robert Baca. Motion carried.

13. On-Going Business

a. Approval of 2011 Capital Budget Projects (refer to your 2011 Budget Book) – Approval was tabled until our April 2011 meeting to allow Board to review Budget Book once more.

b. District Election Discussion, Proclamation of Election and Voting Site Selection – Discussed earlier.

c. Strategic Plan Draft – A short discussion took place concerning the draft. Employees will be provided a presentation concerning this strategic plan draft and Board will further review the plan for later approval.

d. Heating and Cooling Units installed – Billing statements provided – The General Manager gave an up-date on the installation of the heating and cooling units in our buildings. Mr. Romero also informed the Board that NMOSHA was called in by someone with an asbestos complaint in regard to the installation of the heating and cooling units. No asbestos was found by NMOSHA.


17. Action on Items Discussed in Executive Session – No action taken.


18. Other Business to come before the Board – General Manager Romero reviewed the 2011 Safety Coloring Contest prizes to be awarded to the students from the 6 schools participating. The elementary schools participating include Mora, Pecos, Anton Chico, Valley, Wagon Mound and Sapello. There will be 3 winners from each school plus one overall winner. The prizes are as follows: 1st Place = \$50 each; 2nd Place = \$35 each; 3rd Place = \$25 each. The overall winner from all six schools will receive \$75 plus \$50 towards art supplies for each school for a total amount of \$1,035.00. **A motion was made Robert Baca and seconded by Robert Quintana to approve the 2011 Coloring Contest Prize amounts. Motion carried.**

19. Adjournment - A motion to adjourn was made by Robert Baca and seconded by Robert Quintana. Motion carried.

Meeting adjourned at approximately 3:30 p.m.

ATTEST:


Mary Lou Roybal
Mary Lou Roybal
Secretary/Treasurer


Daniel Romero
Daniel Romero
Board Chairman